



Community Transportation Enhancement Program

Project Application

October 2011

For MDT Use Only
Do Not Write In This Box

Eligible: ☐ Yes ☐ No
Adequate Scope: ☐ Yes ☐ No
Location/Map: ☐ Yes ☐ No
Funding: ☐ Yes ☐ No
Public Involvement: ☐ Yes ☐ No
Signed: ☐ Yes ☐ No

CTEP Staff Approval

Date

1. Local Entity Sponsor

Sponsor #1: Flathead County
Address: 1035 1st Ave. W.; 2nd Floor
City: Kalispell, MT
Zip Code: 59901
Telephone: 406-751-8200

Sponsor #2: _____
Address: _____
City: _____
Zip Code: _____
Telephone: _____

2. Project Contact

Local CTEP Administrator

Name: BJ Grieve
Title: Director, Planning and Zoning
Address: 1035 1st Ave. West
City: Kalispell, MT
Zip Code: 59901
Telephone: 406-751-8200
Fax: 406-751-8210
Email: bgrieve@flathead.mt.gov

Signature: _____

Project Manager

Name: Alex Hogle
Title: Planner II
Address: 1035 1st Ave. West
City: Kalispell, MT
Zip Code: 59901
Telephone: 406-751-8200
Fax: 406-751-8210
Email: ahogle@flathead.mt.gov

3. CTEP Project Category

- | | |
|---|--|
| <input checked="" type="checkbox"/> Facilities for pedestrians and bicycles | <input type="checkbox"/> Establishment of transportation museums |
| <input type="checkbox"/> Landscaping and other scenic beautification | <input type="checkbox"/> Archeological planning research |
| <input type="checkbox"/> Historic preservation | <input type="checkbox"/> Mitigation of water pollution from highway runoff or reduce vehicle-caused wildlife mortality |
| <input type="checkbox"/> Acquisition of scenic easements and historic or scenic byways | <input type="checkbox"/> Preservation of abandoned railway corridors |
| <input type="checkbox"/> Scenic or historic highway programs | <input type="checkbox"/> Control and removal of outdoor advertising |
| <input type="checkbox"/> Rehabilitation of historic transportation buildings, structure or facilities | <input type="checkbox"/> Provisions of safety and educational activities for pedestrians and bicyclists |

4. Project Relationship to Surface Transportation

The project would establish a separated paved pathway running parallel to portions of Swan River Road between Mt. Highway 83 and Mt. Highway 209. Improved safety for pedestrians and cyclists is the primary goal of the trail project. With the exception of limited stretches already equipped with pedestrian pathways, Swan River Road provides no safe area for pedestrians, students, and bicyclists as Swan River Road is constructed approximately 24-feet wide with minimal or no shoulders. See attachment for more specific information.

5. Public Involvement Description

Public involvement has occurred in various forms and contexts including the recent adoption of the Flathead County Trails Plan, publicly noticed meetings administered by Flathead County Departments and Boards, public meetings sponsored by the Bigfork Rotary Club (the project's 'local sponsor'), and various news articles. See attachment for more specific information.

6. Project Description

The project is envisioned to design and construct a separated paved pathway for pedestrians and cyclists in two distinct sections totaling approximately 1.5 miles in length along the east side of Swan River Road between Lee Road and Williams Lane. Occurring within a 60-foot public road easement, the project would provide connectivity with two existing paved pathways, and may include a parallel separated equestrian trail as an 'additive' if the survey indicates adequate space. See attachment for more specific information.

7. Americans With Disabilities Act (ADA) Compliance

- ☐ No. ADA features are not included in project.
- ☒ Yes. ADA features are included in project, including (check those that apply):
 - ☒ Sidewalks or multi-use paths with ramps and truncated domes.
 - ☐ Access ramps to public building, including handrails and landing areas.
 - ☐ ADA-compliant door opening and closing devices.
 - ☐ ADA-compliant facilities within buildings (e.g., rest rooms) when eligible for CTEP funding (visitor centers, transportation museums, etc.).
 - ☐ Other. Specify:

8. Right-of-Way Requirements

- ☐ Yes. List property name(s) and current owner(s), if known:
- ☐ No. Skip to Item #12
- ☒ Unknown*

* Acquisition of easement is not anticipated to be necessary, but may be desirable to create better separation from the road and to maintain the ability for use by equestrians.

9. Right-of-Way Acquisition

- | | |
|--|---|
| <input checked="" type="checkbox"/> Not applicable to this project | <input checked="" type="checkbox"/> Donated to Local Entity by private entity |
| <input type="checkbox"/> Purchased with private funds and placed in public ownership | <input type="checkbox"/> Donated to Local Entity by another governmental agency |
| <input type="checkbox"/> Purchased with Local Entity funds and placed in public ownership | <input type="checkbox"/> Unknown at this time |
| <input type="checkbox"/> Purchased with CTEP funds and Local Entity match and placed in public ownership | <input type="checkbox"/> Other – specify: |

10. Right-of-Way Funding

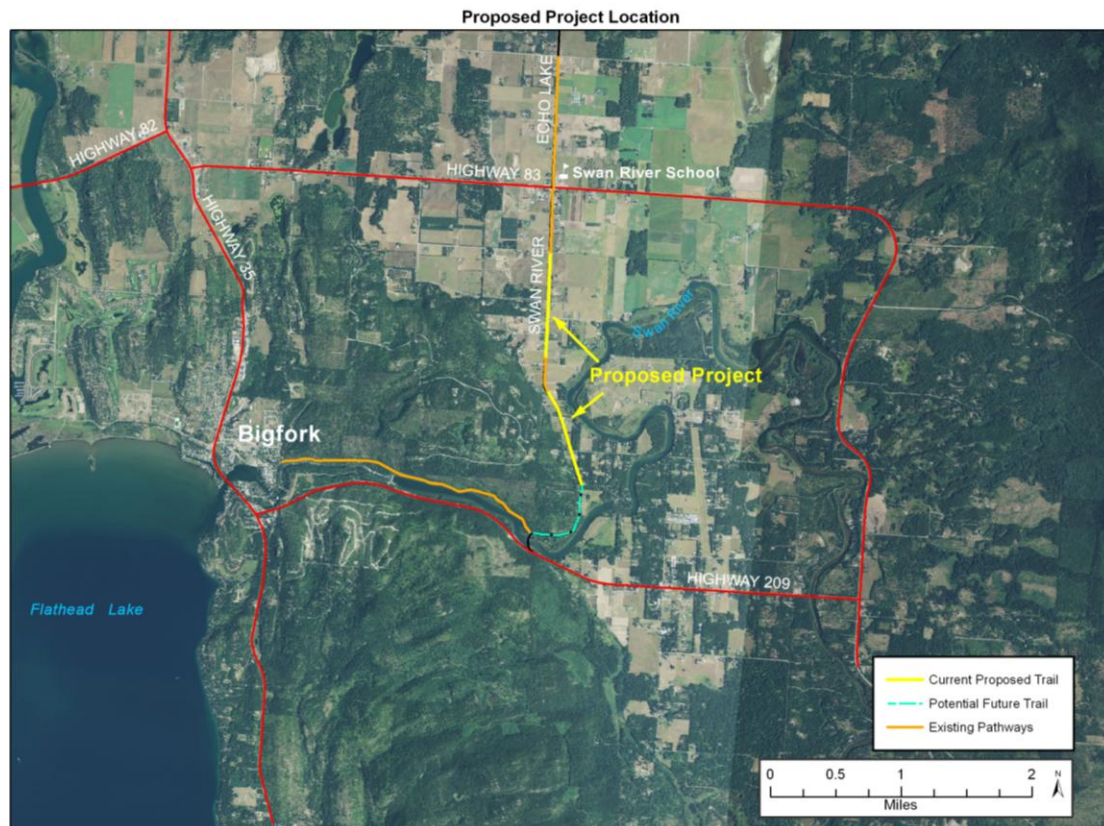
- ☒ Not applicable to this project
- ☒ Local Entity with CTEP funds – specify: ** see description below
- ☐ Local Entity with local funds
- ☐ MDT – See instructions
- ☐ Unknown at this time

** Acquisition of easements is not anticipated to be needed, but may be desirable in certain locations. The consultant will perform a survey to determine if adequate space exists within the public easement of Swan River Road to construct the pathway, or if additional easement(s) are necessary or preferable. The survey will also determine if the 'additive' equine trail is feasible to include with the project design and construction. No CTEP funds are anticipated to be used to 'purchase' easements. If easements are necessary to be obtained, they would be acquired through donations by landowners, per Section 6.2.5.2(1) of the CTEP Manual, and the consultant would prepare and provide necessary documentation. In such a case, CTEP funds would be used to pay for the consultant's work related to easement identification, acquisition, and documentation.

11. Right-of-Way Value

- | | |
|--|---|
| <input checked="" type="checkbox"/> Not applicable to this project. | <input type="checkbox"/> Only to reduce the overall cost of the project. No CTEP funds will be used for rights-of-way or easement acquisitions. |
| <input type="checkbox"/> Toward meeting the Federal matching requirements. | |

12. Project Location Map



See attachment for additional maps indicating proposed path segments and the project's location in proximity to Bigfork and existing paths.

13. Incorporation into other MDT Projects

☒ No

☐ Yes

☐ Yes, but only if the project will be constructed within a certain time period – specify: _____

14. Project Responsibilities

Project Phase	MDT ⁽¹⁾	Local Entity Personnel	Contractor	Consultant ⁽²⁾	Private Party (Donated)	N/A
Preliminary Engineering	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Right-of-Way or Easement Acquisition	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Contract Letting ⁽³⁾	<input type="checkbox"/>	<input checked="" type="checkbox"/>				<input type="checkbox"/>
Construction ⁽⁴⁾		<input type="checkbox"/>	<input checked="" type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>
Construction Engineering	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

See the Instructions for footnote descriptions.

15. Funding Splits

Project Phase	N/A	CTEP Funds and Local Match	Other Funds (Specify)	Donated Services (Specify)	Right-of-Way or Easement (Specify)
Preliminary Engineering	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Right-of-Way or Easement Acquisition (labor and administrative costs only)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Right-of-Way or Easement Acquisition (property or easement value)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Construction	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
Construction Engineering	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

16. Project Cost Estimate

Project Phases	Total Project Cost	CTEP Funds 86.58%	Local Funds 13.42%	Other Funds
Preliminary Engineering (PE)	\$ 15,000.00	\$ 12,987.00	\$ 2,013.00	\$ _____
Utility Relocations (IC)	10,000.00	\$ 8,658.00	\$ 1,342.00	\$ _____
Right-of-Way (ROW)	\$ _____	\$ _____	\$ _____	\$ _____
Construction (CN)	\$ 260,000.00	\$ 225,108.00	\$ 34,892.00	\$ _____
Construction Engineering (CE)	\$ 15,000.00	\$ 12,987.00	\$ 2,013.00	\$ _____
Other (OT)	\$ _____	_____	_____	\$ _____
Total	\$ 300,000.00	\$ 259,740.00	\$ 40,260.00	\$ _____

Note, actual \$\$ values for 'project phases' and 'total' fields will be less than indicated because the above table does not address 'indirect costs'. A total of \$300,000.00 of Flathead County CTEP allocation is intended to be directed to the project to account for the applicable 'indirect costs rate', and the remaining amount being paid for 86.58% of allowable costs. In the event project costs would exceed the approved budget for the project, Flathead County requests the 'Project Specific Agreement' contain language allowing the flexibility to program additional allocation to the project or adjust the physical scope of the project by not letting bid/contracting for all designed 'schedules' or designed 'additives' (i.e. equine path). See attachment for more detailed information.

17. Participation Splits (CTEP Funds Only)

Local Entity Name	Local Entity #1 (Project Lead): Flathead County	Local Entity #2
Total	\$300,000.00	\$ _____

18. Project Maintenance

☐ City – specify: _____

☒ County – specify: See attachment for detailed information.

☐ Tribal – specify: _____

19. Estimated Project Schedule

Design Start Date:	30-60 days after consultant selection	Completion Date:	30-50 days after consultant begins design
Land Acquisition Start Date:	30-60 days after consultant selection	Completion Date:	30-90 days after consultant begins design
Construction Start Date:	15-60 days after contract is awarded if within reliable construction season, otherwise delayed.	Completion Date:	45-90 days after notice to proceed, and depending upon timing of seasonal construction window.

Has any part of this project been started? ☐ Yes ☒ No

If yes, indicate the started project phases.

☐ Preliminary Engineering

☐ Construction

☐ Right-of-Way

☐ Construction Engineering

☐ Contract Letting

☐ Other

20. Will the Local Entity receive a total of \$500,000 or more annually from the federal government?

☐ No

☒ Yes

21. Dun and Bradstreet Data Universal Numbering System (DUNS) number : 00-890-5093

22. Signatures

Dated this _____ day of _____, _____.

Signature: _____

City/County/Tribal Government:

Name and Title: Dale Lauman

Commissioner

Signature: _____

City/County/Tribal Government:

Name and Title: Pamela Holmquist

Commissioner

Signature: _____

City/County/Tribal Government:

Name and Title: James R. Dupont

Commissioner, Chair